



# Tipp Monroe Community Services, Inc.

## Board of Trustees Meeting Minutes

March 17, 2022

- Officers: Bill House, President  
Mackenzie English, Vice President  
Joanna Pittenger, Treasurer  
Carol Noffsinger, Secretary
- Trustees: Amy Blake - Absent  
Mackenzie English  
Lesley Evans Hellman  
Carol Noffsinger - Absent  
Joanna Pittenger  
Karen Schindler- Absent  
Jay McClellan
- Guests: Simon Patry, Tipp City School Board  
Dr. Martin English, Monroe Township Trustee  
Kathryn Huffman, City of Tipp City
- Staff: Kathy Taylor

The meeting was called to order at 6:32 pm by President, Bill House.

### **Agenda**

President, Bill House asked for a motion to approve the March 17, 2022 agenda. Lesley Evans Hellman made the motion to approve the agenda as presented, motion was seconded by Joanna Pittenger. All approved.

### **Secretary's Report**

President, Bill House asked for a motion to approve the February 17, 2022 minutes. Jay McClellan made a motion to approve the minutes as presented, motion seconded by Mackenzie English. All approved.

### **Treasurer's Report**

President, Bill House, asked for a motion to approve the February 2022 Financial Statement. The motion to approve was made by Jay McClellan and seconded by Mackenzie English. All approved.

### **Advisory Committee Reports:**

City of Tipp City: Kathryn Huffman reported that the pool will open this season with no restrictions. The City of Tipp City received a donation from Premier Health, this money will replace the play piece currently in the middle of the pool.

Monroe Township Trustees: Dr. Martin English reported that COVID funds are spent. They used the funds to replace drinking fountains in the schools, purchased fire equipment and did a half court for the Middle School. The America Recovery Act Funds were released, which allowed the Township to use the funds for paving roads and stormwater replacement. Major delays on receiving dump truck and tanker equipment.

Tipp City Exempted Village School Board: Simon Patry reported that things are running fine.

### **Board Committee Reports**

Corporate: Yes: Report to come

Finance: Joanna Pittenger reported that after a review of our accountant, it was decided to remain with Kentner & Sellers.

Community Engagement: No report.

Public Relations & Media Relations: No report

Personnel: Mackenzie English stated it will be discussed in the Executive Session

Program: Lesley Evans Hellman stated we have a meeting set for Wednesday, March 23, 6:30 pm at the TMCS Building.

Social Services: Report attached

### **Director's Report**

Kathy Taylor discussed the frustration of this year's basketball season.

### **Old/New Business**

Facilities -on hold

At 7:05 pm Lesley Evans made a motion to leave the regular meeting and to go into an executive session, seconded by Jay McClellan. Roll Call was taken – all approved

Lesley Evans Hellman made a motion to come out of the Executive session back into the regular meeting, seconded by Mackenzie English. Roll Call was taken - all approved

Bill House asked for a motion to adjourn at 7:45 pm. Lesley Evans Hellman made the motion to adjourn, seconded by Jay McClellan. All Approved.

Respectfully submitted,  
Kathryn L. Taylor

# Tipp Monroe Community Services

## Staff Report: Mid-February– Mid-March

### Winter/Spring

- The 2022 Winter/Spring mailer has been sent to all the residents of Tipp City and Monroe Township. Registration for classes will begin January 17, 2022.
- Popular Classes: WACO Air Museum & Learning Center, GreatDog Begins With You, Elder Law, Paint Like Bob Ross, Understanding Medicare, Watercolors for Children and Adults, Gardening Classes, ACT, Side by Side Music Class, etc.

### Winter/Spring

- Registration for the 3rd-12th grade Youth Rec Basketball ended on December 7. We have 19 Rec. Basketball Teams and 13 2nd-6th grade Select Basketball Teams. Select Basketball started games in December and should finish late February, beginning of March. The Rec Basketball Teams started practicing January 2, with games starting January 22. The Rec League runs from January to late March. Well, COVID got us again. The Tipp City Schools announced remote learning starting Jan 3 – 24, which means TMCS cannot be in the buildings. Week of January 24 – office closed – no basketball, Feb 5 & 6 SNOW. Games finally started on Feb 12 & 13. Will makeup games through doubleheaders and extended the season 1 week.
- Camp Kern will be held on Friday, Feb 18 and Saturday, Feb 19. 86 participants: 53 boys and 33 girls. 21 Chaperones need at least 4 more.
- Purse Auction will not be held this year.
- Rec Desk: Added classes, sent refunds, switched people from one class to the other, etc.
- Spring Break Specials: During the week of Spring Break, TMCS has planned a fun and exciting week.

### Summer

- Starting to work on summer playground themes and programs.

### General

- Working on job descriptions for the TMCS Staff.
- New fiscal year starts September 1 through August 31.
- Committee work will begin January 3.
- Now is the time to review what everyone does and reorganize the job description for each position.
- Chamber of Commerce Expo – Thursday, April 7 4-7:30 pm at the Avenue (Ginghamsburg Church)
- Meeting with Kim Hagen, Facilities Supervisor to discuss the policy for weather and school closures.

### Social Service Program

- See attached minutes

### Important Dates

#### February

Satur. & Sun. Feb 12 & 13  
Thursday, February 17  
Fri. & Saturday, Feb 18 & 19  
Monday, February 21

3rd-12th grade Basketball Begins  
TMCS Board of Trustees Meeting  
Camp Kern  
President's Day – TMCS Closed

**March**

Satur. March 19 & Sun. March 20      3rd-12th grade Youth Basketball Ends  
Friday, March 18                      Registration for Flag Football Ends

**Director's Meeting**

Thursday, February 17	Board Meeting*
Fri., Feb 18 & Satur., Feb 19	Camp Kern*
Monday, February 21	President's Day – TMCS Closed
Tuesday, March 1	Social Service Committee
Thursday, March 3	United Way – Bill House
Wednesday, March 16	Program Committee*
Thursday, March 17	Finance Committee*
	TMCS Board of Trustees Meeting*
Wednesday, March 23	Tipp City Board of Education: Kim Hagen

\*Afterhours

## **Tipp Monroe Community Services, Inc. Social Service Committee Program Review**

**Those in attendance:** Carol Noffsinger (Chair), Carol English, Social Service Coordinator and Kathy Taylor, Director.

### **Items Discussed:**

- TMCS Social Service Brochure: Deleted Programs – Shoes for the Shoeless; Loan Instrument Program – Instruments given to the High School Band Director; Coat Drive.
- Updated Social Service list given to clients in need. When completed we will send a copy to Carol Noffsinger for the Salvation Army.

### **Social Service Programs Reviewed:**

- Community Relief Program: Provides emergency assistances with rent, utilities and prescriptions, one time in a twelve month period. Currently we assisted families and individuals three times in a life time, not to exceed \$325.00 in that time frame. The amount hasn't changed in over 15 years. Increased from \$325 to \$500.
- Good Samaritan Fund: Assisting residents with gasoline went from \$20.00 to \$30.00; Carol English is discussing the possibility of using the Holiday Inn Express for the individuals needing lodging.
- Diaper and Formula: Increased from \$50 to \$75.
- Programs that did not change: Emergency Dental, Eyeglass (Carol is checking with the Tipp Eye Center, about a price increase from \$130 to \$175-200; Mobile Meals, Christmas in July; Lunch on Us; School Supplies; Community Outreach; Holiday Gift Giving.
- Lunch on Us: Need to hire a dishwasher for the summer. Lunch will be served in great hall this year.