



# Tipp Monroe Community Services, Inc.

## Board of Trustees Meeting Minutes

September 15, 2022

- Officers: Bill House, President  
Mackenzie English, Vice President  
Joanna Pittenger, Treasurer  
Carol Noffsinger, Secretary
- Trustees: Mackenzie English  
Lesley Evans Hellman  
Bill House  
Carol Noffsinger  
Joanna Pittenger  
Karen Schindler  
Jay McClellan – Absent  
Katie Berbach  
Mary Casey
- Guests: Dr. Martin English, Monroe Township Trustees  
Simon Patry, Tipp City Board of Education
- Staff: Kathy Taylor

The meeting was called to order at 6:33 pm by President, Bill House.

### **Agenda**

President, Bill House asked for a motion to approve the September 15, 2022 agenda. Joanna Pittenger made the motion to approve the September Agenda, motion was seconded by Lesley Evans Hellman. All approved.

### **Secretary's Report**

President, Bill House asked for a motion to approve the August 18, 2022 TMCS Board of Trustees minutes. Lesley Evans Hellman made the motion to approve, it was seconded by Karen Schindler. All approved.

### **Treasurer's Report**

President, Bill House, asked for a motion to approve the August 2022 TMCS Board of Trustees minutes. The motion to approve was made by Carol Noffsinger and seconded by Karen Schindler. All approved.

### **Advisory Committee Reports**

Monroe Township Trustees: Dr. Martin English reported that all road work is almost completed, still have two (2) roads to finish. Dr. English also reported on the STEM Program, through the donations of a number of foundations, STEM will be offering a DRONE Program at the Middle School.

Tipp City Board of Education: Simon Patry stated that they are currently working on approving and hiring an architect. They are currently looking at a \$400,000 cost to replace the Nevin Coppock roof. Simon expressed his appreciation to the young student who went ahead and raised funds to provide bleachers for the student section at the football field

### **Board Committee Reports**

Corporate: No report.

Finance: No report

Community Engagement: No report.

Public Relations & Media Relations: No report

Personnel: No report.

Program: No report

Social Services: No report.

### **Director's Report**

Kathy Taylor reminded the board about The Run for the Mums. Bill, Mac & Joanna will arrive at 5:00 am to load items into the golf carts and begin set up. Rest of Board and staff should arrive at 6:00 am. This year, we had over 240 runners participate. Next week Volleyball and Flag Football will start their season.

### **President's Comments**

President Bill House stated that everything was going well. Thanked the board for signing Conflict of Interest.

### **Old Business**

Facilities -on hold

### **New Business**

Committee Assignments – Completed: See attached sheet

Bill House asked for a motion to approve the Director to sign contracts for instructors. Mackenzie English made the motion; it was seconded by Lesley Evans. All approved.

Respectfully submitted,  
Kathryn Taylor

# Tipp Monroe Community Services

## Staff Report: Mid-August– Mid-September 2022

### Fall 2022

- Work has begun on the 2022 Fall Mailer. The mailer will be sent to the printers by August 19. Registration will begin August 29<sup>th</sup>. We have started to take registrations for: Run for the Mums, TMCS Rec Girls Volleyball (3<sup>rd</sup>-6<sup>th</sup> grade), Youth Basketball, NFL Flag Football and Taekwondo. Over 8900 for Volleyball, Flag, Run and Basketball.
- New Programs: Pickle Ball, Lunch & Learn (History of Tipp City and Dining with Diabetes), Hospice 101, Guitar, etc.
- NFL Flag Football starts Sunday, October 9 and will run for 6 weeks. So far, we have K-2<sup>nd</sup> grade: 49 players and 3<sup>rd</sup>-5<sup>th</sup> grade: 32 players
- Back Pack Program: Still waiting to hear from Shared Harvest - \$2.10 per bag. You ordered the bags, the Monday, before the first Thursday and all bags (28) will be delivered one time each month. The bags are delivered every Friday, prior to 12 noon.
- Work has begun on the 2022 Run for the Mums. Secured the Premier Sponsors: Abbott, Arenstein & Andersen, Regal Beloit (New logo) and Meijer. Gold Sponsors are Premier Cardiologists and Joe Gibson. Food secured, runner bags: athletic bag, lip balm, sunscreen, first aid kits, hand sanitizer, drink packets/zone bars from Abbott and items from Meijer. Logo is completed. Ordered t-shirts, medals, mums, etc.
- Lunch on Us: Served 7119 meals
- Lunch at Liberty: 47 residents participated – We cleaned out the storage room.
- School Supplies: On Friday, August 5, five (5) High School Softball Players will assist in making School supply bags for each grade level. The bags will be delivered the week of August 8<sup>th</sup>. If you know of someone who needs school supplies send them our way, that includes the teachers. Goon Brothers will be helping collect school supplies. On September 7, the Tipp City Schools picked up any left over supplies. Still have loose leaf paper and will be donating to local organizations.
- **NEW** 3<sup>rd</sup>-6<sup>th</sup> grade Girls Volleyball: 3<sup>rd</sup> & 4<sup>th</sup> grade: 31 players ; 5<sup>th</sup> & 6<sup>th</sup> grade: 26 players: Practice starts October 3 and games will begin on October 15. Special thank you to Leslie Petro and Beth Stump for bringing the idea to TMCS.

### Winter/Spring 2023

- Work has begun on the 2023 Purse Auction.
- Camp Kern scheduled for February 17 & 18, 2023
- Working on manuals, Playground (completed), Lunch On Us – Employee Guidelines.

### General

- Working on job descriptions for the TMCS Staff.
- Doing payroll, deposits, payables, reports, etc.
- Premier Health doing Blood Pressure and Glucose once a month at the TMCS office.
- Denise will be returning to the office mid to late October.
- Katie leaves mid-September and should be back by mid-November.
- Training has begun. New Staff: Misty McDowell, Adm. Assistant and Event Coordinator, started Monday, August 29; Laura O'Toole, Bookkeeper, started September 6.

Friday, August 12	Lunch on Us – ends
Monday, August 29	Misty McDowell Started
Tuesday, August 30	Bookkeeper Interview
Monday, September 5	TMCS Closed
Tuesday, September 6	Laura O’Toole started
Wednesday, September 7	School Supplies Picked up
	Met with new Trustees: Katie Berbach and Mary Casey
	Queen’s Pageant Interviews – upstairs at TMCS
Monday, September 12	Park Board*
Tuesday, September 13	Kentner & Sellers
Wednesday, September 14	Mum Festival Meeting*
Thursday, September 15	TMCS Board Meeting*
Friday, September 16	Select Basketball
Wednesday, September 21	Run for the Mums Packet Pickup*
Thursday, September 22	Run for the Mums Packet Pickup*
Friday, September 23	Setup for Run and Festival*
Saturday, September 24	Run for the Mums*
Sunday, September 25	Junior Run for the Mums*

\*Afterhours

# BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS

## Corporate Committee

**Mackenzie English\* (C)**

William House\*, Katie Berbach\*, Jay McClellan\* and Kathy Taylor\*\*.

## Finance Committee

**Joanna Pittenger\* (C)**

William House\*, Katie Berbach\*, Jay McClellan\*, Laura O'Toole and Kathy Taylor\*\*.

## Personnel Committee

**Mackenzie English\* (C)**

William House\*, Joanna Pittenger\*, Carol Noffsinger and Kathy Taylor\*\*.

## Program Committee

**Lesley Evans Hellman\* (C)**

William House\*, Karen Schindler\*, Katie Sonnanstine\*\* and Kathy Taylor\*\*.

## Community Relations Advisory Committee

**Joanna Pittenger (C)**

William House\*, Katie Sonnanstine\*\*, Denise Gross\*\* and Kathy Taylor\*\*.

## Community Engagement

**Joanna Pittenger\* (C)**

William House\*, Mary Casey\*, Karen Schindler\* and Kathy Taylor\*\*

## Social Services Committee

**Carol Noffsinger\* (C)**

William House\*, Lesley Evans Hellman\*, Mary Casey\* and Kathy Taylor\*\*.

# CONTACT LIST

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