



## Tipp Monroe Community Services, Inc.

### Board of Trustees Meeting Minutes

June 20, 2019

Officers: Bill House, President  
Kim Wilson, Vice President  
Joanna Pittenger, Treasurer  
Mackenzie English, Secretary

Trustees: Linda Ares  
Amy Blake  
Mackenzie English  
Deborah Faulkner - absent  
Bill House  
Mike Jackson- absent  
Carol Noffsinger  
Joanna Pittenger  
Kim Wilson

Staff: Kathy Taylor  
Katie Sonnanstine  
Darlene Siembida

Guests: Jim McKee, Martin English

The meeting was called to order at 6:30 pm by the Bill House, President

#### **Introductions of Board, staff and guests**

#### **Agenda**

President, Bill House asked for a motion to approve the agenda as written. Kathy Taylor asked that an amendment be made to the agenda to move the presentation by Jim McKee to after the Advisory Committee Reports. Joanna Pittenger made the motion to accept the agenda as amended and it was seconded by Linda Ares. All approved.

#### **Secretary's Report**

President, Bill House asked for a motion to approve the May 15, 2019 Board of Trustees minutes. Linda Ares made the motion to approve, it was seconded by Joanna Pittenger. Bill House and Mackenzie English abstained from voting. All approved.

#### **Treasurer's Report**

President, Bill House asked for a motion to approve the May 15, 2019 Treasurer's report. Question was asked why Administrative Expenses were up. Kathy Taylor responded it was because the general liability insurance bill was received. Programs were up due to Destination Imagination. Kim Wilson made a motion to approve treasurer's report, it was seconded by Carol Noffsinger. All approved.

#### **Advisory Committee Reports**

Martin English, Monroe Township trustee, announced that Ron Thuma would not be seeking re-election.

#### **Investment Information**

Jim McKee of McKee Asset Management talked about various investment possibilities. He stressed the importance of low risk.

### **Board Committee Reports**

**Corporate:** Kim Wilson reported that the committee did meet and approved the Privacy Policy, Media Product Consent and Measuring Effectiveness Policy.

**Finance:** Joanna Pittenger reported that Unity Bank will be at July meeting to discuss investments.

**Community Engagement:** No report.

**Public Relations & Media Relations:** Amy Blake is scheduling a meeting with Denise Gross, Katie Sonnanstine & Kathy Taylor.

**Personnel:** No report

**Program:** Mackenzie English will be scheduling a meeting.

**Social Services:** Deb Faulkner has scheduled a meeting with Linda Ares, Carol English & Kathy Taylor.

### **Director's Report**

Kathy Taylor noted:

- Lunch on Us Program served 111 children in the first week. There was a large number of children (40) at Tweed Woods for lunch pick up.
- Budget is finished.
- Great first week of camp.

### **President's Comments**

No comments.

### **New Business**

President Bill House asked for a motion to approve the Institutional Funds Policy. Kim Wilson made a motion to approve, seconded by Joanna Pittenger. All approved.

President Bill House asked for a motion to approve the Privacy Policy. Linda Ares made a motion to approve, seconded by Mackenzie English. All approved.

President Bill House asked for a motion to approve the Media Product Policy. Carol Noffsinger made a motion to approve, seconded by Amy Blake. All approved.

President Bill House asked for a motion to approve the Measuring Effectiveness Policy. Linda Ares made a motion to approve, seconded by Mackenzie English. All Approved.

### **Old Business**

Facilities Committee need to begin meeting again.

Martin English commented that the Tipp Senior Citizens will have a Renewal Levy in November.

Meeting adjourned by President Bill House at 7:30 pm.

Respectively submitted,

Katie Sonnanstine